

PROCESS OF UPLOADING VIDEOS/PHOTOS INTO GOOGLE DRIVE AND CREATE A “SHAREABLE LINK” WITH “ANYONE CAN VIEW OPTION”

Upload files and folders to Google Drive from Computer

You can upload, view, share, and edit files with Google Drive.

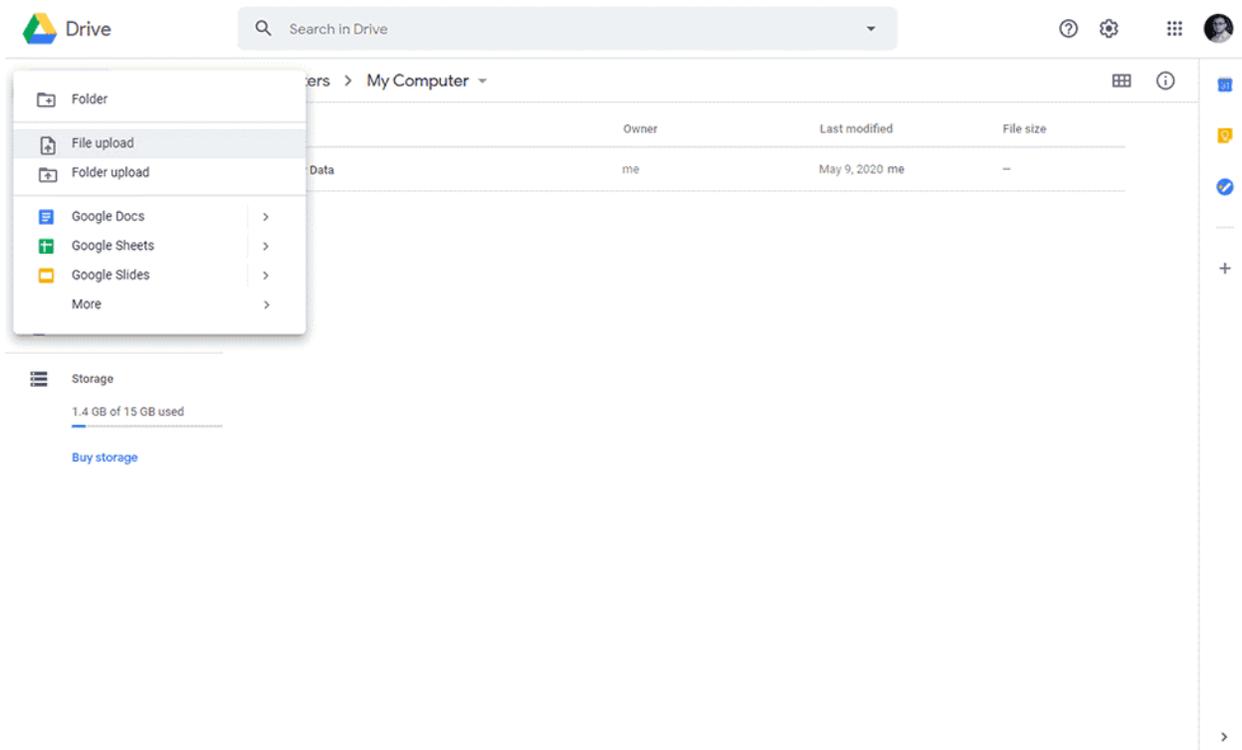
Types of files you can upload are –

- Documents
- Images
- Audio
- Video

Upload files & folders

On your computer, you can upload from drive.google.com. You can upload files into private or shared folders.

1. On your computer, you need to sign-in into your google account first.
2. Then, go to drive.google.com.
3. At the top left, click New  symbol to File Upload or Folder Upload.
4. Choose the file or folder you want to upload.



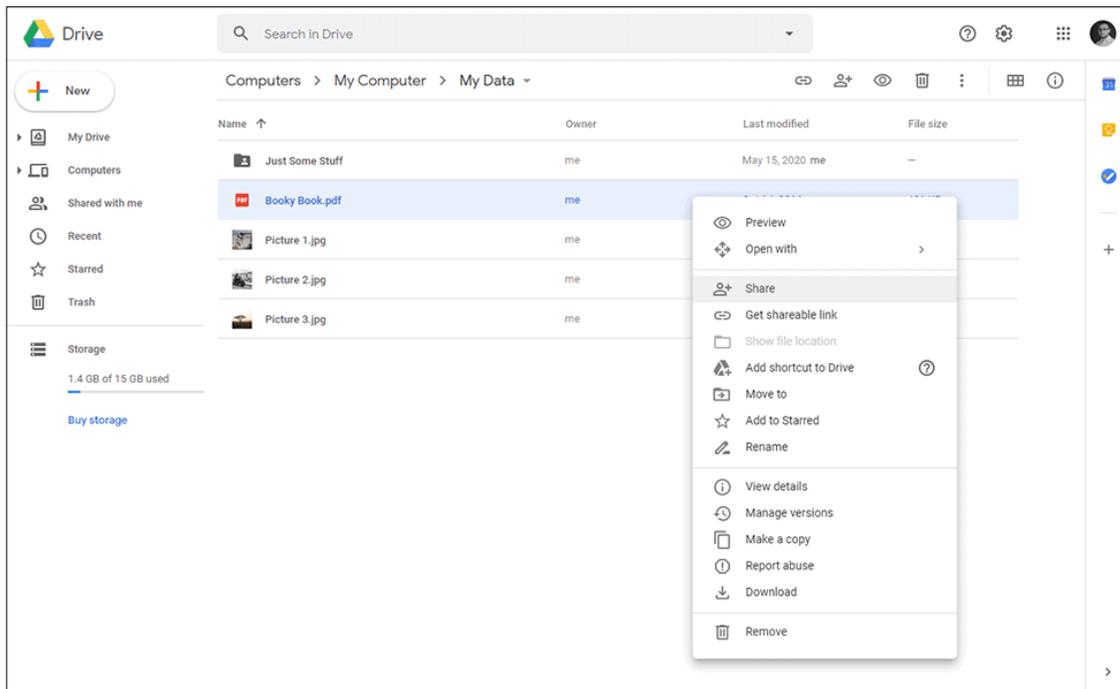
Another method to upload / Drag files into Google Drive

1. On your computer, go to drive.google.com.
2. Open or create a folder.
3. To upload files and folders, drag them into the Google Drive folder.

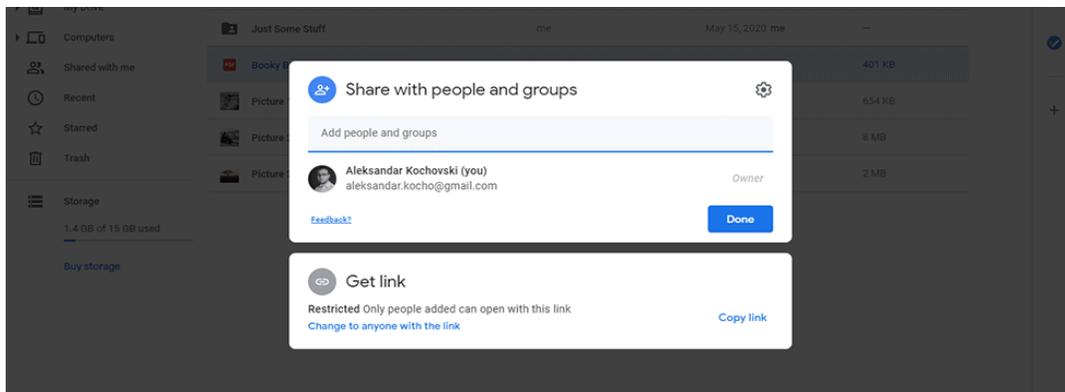
Share folders / file in Google Drive

Google Drive Web Interface Sharing

You can right-click on the file or folder you want to share. Then you can click “share” or “get shareable link” to share your file. You can also find these options in the top-right corner of the screen. They will appear when you click on the file.



Clicking on either of these options will bring up different tabs of the same dialog box. The “share” button lets you share files by adding them to an email address list, and the “get shareable link” lets you copy a link to share with anyone who has it.



If you want to share the file or folder to everyone with Link then click “Change to anyone with the link” with this. You can simply create a shareable link. Click on “Copy link” then paste it.

